



State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

SHEILA Y. OLIVER
Lt. Governor

Dear Consultant:

The Office of Civil Rights/Affirmative Action, in coordination with the Bureau of Professional Services/Procurement, is launching an effort to expedite the **Goal Compliance Form** submittal requirement process for the New Jersey Department of Transportation. This letter is an explanation of the new electronic **Goal Compliance Form** submittal process.

Currently, all prime consultant firms are required to submit the Goal Compliance Form with DBE/ESBE/SBE sub consultant payments to the Bureau of Professional Services with the monthly invoice. **Effective June 1, 2015** all Professional Service firms can submit the Goal Compliance Form confirming DBE/ESBE/SBE sub consultant payments through the NJ Portal at <http://state.nj.gov>, if your firm has not previously registered through Trnsport@dot.nj.gov, please follow the attached registration instructions.

FAILURE TO CARRY OUT THIS REPORTING REQUIREMENT IS A MATERIAL BREACH OF CONTRACT, WHICH MAY RESULT IN THE TERMINATION OF CONTRACT OR SUCH OTHER REMEDY AS THE RECIPIENT DEEMS APPROPRIATE.

The Office of Civil Rights/Affirmative Action is the point of contact for all the compliance questions you may have. Please reach out to that office, in particular Cheryl Taliaferro, Supervising Officer, Contract Compliance/Civil Rights. Her phone number is 609-963-2055. Her e-mail address is Cheryl.Taliaferro@dot.nj.gov